**Employment & Work Safety – Cover Letter**

Link to the following site <http://www.youth.gc.ca/eng/topics/jobs/cover.shtml>

What makes a Good Cover Letter

1. List 10 tips that will help make a good cover letter

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2. Check the links to Sample Cover Letters.

3. Now, time for you to word process up your own cover letter tailored to the **job you selected**. Create a cover letter and save the file.